

AHMAD SIDDIQI

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Management and Leadership Skills

Operations Management

Operations management with experience in marketing, business development and finance.

Logistics Management

Logistics and supply chain management experience overseeing \$260 million in nation-wide aviation fuel distribution.

Operational Efficiency

Process efficiency expertise through implementation of marketing strategies, cost cutting and operations streamlining.

Client Development

Skillfully developed and managed multi-million dollar contracts, negotiated contract specifications.

Effective Team Building

Leadership-style that encourages autonomy and accountability, resulting in high performing teams.

Cross-Team Collaboration

Consistently achieved project objectives by reinforcing interdepartmental collaboration and cross-team collaboration.

Experience

Chief Executive Officer, *Aria Target/Icon Group*

2015-2021

- Operations management that included the oversight of 200+ employees and management of a \$7 million annual budget as a United Nations Compound Manager across multiple divisions: finance, logistics, housekeeping, transportation, security, maintenance, human resources
- Responsible for achieving operational efficiency through streamlining efforts that transitioned the company into a profitable operation
- Effective leadership and team building of 200+ employees to facilitate operational efficiency objectives
- Managed client expectations and needs; implemented creative solutions to retain their business

Operations Manager / Logistics – Supply Chain Manager, *Targe Logistics/Aria Target*

2019-2021

- Logistics management and operations management of a \$260 million aviation fuel supply chain that provided fuel services for the air force that spanned 18 Afghan provinces
- Spearheaded a transition to operational efficiency and profitability by reducing cost, supply chain inefficiency, implementing process efficiency and decreasing fraud and waste from the fuel supply chain
- Logistics management responsibility for 12,000 square metric tons fuel storage; Implemented complex record keeping to monitor fuel inventory in real time
- Managed client relationships for improved client expectations and satisfaction
- Extensive cross-team collaboration to establish high-level security protocols to prevent theft and ensure integrity of the fuel supply chain

Project Manager for Presidential Election, *UNDP/Elect*

2014-2015

- Managed transportation of sensitive election material with \$18 million operating budget
- Managed election operations plan under tight deadlines and security threats; Revised election operations plans to ensure that those in remote regions would receive elections materials
- Evaluated and drafted revised election plans; Successfully implemented the revised plans
- Created a savvy logistics plan to deliver election materials more efficiently

Executive Office Protocol Assistant, American Embassy, Kabul

2012-2014

- Communicated protocol guidance on all official and social events and functions
- Managed team meeting arrangements for the Ambassadors and Deputy Ambassadors
- Collaborated with key personnel to arrange events for US government VIP visits and congressional delegations
- Advised Embassy personnel on all aspects of protocol and local custom and practices

Political Affairs Assistant, American Embassy, Kabul / U.N. Assistance Mission in Afghanistan

2007-2012

- Developed and managed contacts with Afghan government officials, civil society representatives, NGOs
- Presented updates to the Provincial Reconstruction Team on subnational governance, domestic politics and provincial military structure
- Drafted reports on critical political developments, including weekly report summaries

Language Assistant, United Nations Assistance Mission in Afghanistan (UNAMA)

2004-2007

- Presented oral translation in meetings between UNAMA Military Liaison Officers and other military authorities updates
- Provided accurate translation of documents for UNAMA Military Advisory Unit and Central Region Office
- Sourced and analyzed information contained in communication and publications received from the press and various sources
- Monitored national, provincial and district level political developments and provided advice to the mission
- Developed and managed a profile/maps database for the political section, including district, tribal and critical personality profiles

Honors & Awards (from the US Department of State and Other Institutions)

- NATO International Security Armed Forces (ISAF) Commander for Excellence: Received from US General David Petraeus
- Franklin Award: Support of the political process in Regional Command-East and Panjshir Province
- 4 Meritorious Honor Awards: Support of Transition and Good Governance & Support of the Ambassador Protocol team
- Certificate of Appreciation awarded by Attorney General Office
- Certificate of Appreciation awarded by United Nations Assistance Mission in Afghanistan (UNAMA)

Languages

Fluent in English, Dari/Farsi, Pashto, Urdu

Education

Bachelors of Arts in Law & Political Science, *Edrak Institute of Higher Education*
2019

Bachelors of Science in Information Technology, *Pakistan Degree College of Information Science*
2001